

FACILITIES FOCUS

ASSET • Central Plant • Client Support Services • Energy & Engineering
Environmental & Resources Services • FS Administration • Maintenance Services

SEPTEMBER 2022

CELEBRATING NEW STAFF & PROMOTIONS!



TRACY COELHO
HR COORDINATOR
STARTED AUGUST 22



TIM GUTZWILLER
SR. FARM MECHANIC
STARTED AUGUST 22



MARIA CARMEN HARRIS
SR. CUSTODIAN
STARTED AUGUST 22



DANIEL LEBERE
SR. CUSTODIAN
STARTED AUGUST 24



CHRIS RODRIGUEZ
LEAD ACCESS CONTROL MECH.
PROMOTED AUGUST 22

AMAZING SUPER HEROES TO THE RESCUE

SPIETH HALL Kudos to the swing/graveyard shift supervisors and their staff for responding quickly to an incident that occurred at Spieth Hall on August 25 at 1:00 a.m. **Yolanda Kauil**, senior custodian, reported the incident, and this is the second incident the custodial team has responded to in the building recently. They took immediate action to gather staff and equipment to extract water in several labs and offices on the first and second floors.

Communication and awareness are key,



Yolanda Kauil, senior custodian assigned to Spieth Hall, reported the incident on August 25.
(UCR/Sandra Martinez)

especially when staff work during the swing/graveyard shift. The staff sent a report regarding the incident that led to the flood and what actions they took to assist with the security of the building.

Custodial supervisors who assisted included **Rod Buenting, Moses Burke, Rudy Cachu, Sal Cardenas, and Rey Varela**. Custodial staff who assisted were **Ermelindo Aguilar, Charles Dalton, Marisol Del Toro, Emanuel Delgado, David Gent, Yolanda Kauil, Calvin Lewis, Arnold Mendoza, Marissa Palomino, Jose Pineda, and Robert Ybarra**.

Chad Chambers, carpentry supervisor, volunteered to manage the project for Maintenance Services. He quickly mobilized trades staff and a contractor to assist with drying out the building.

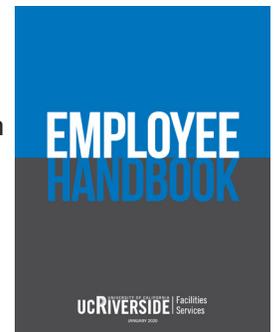
STUDENT SUCCESS CENTER UCR Police & Campus Safety commended **Irma Andrade**, senior custodian, for making an exceptional example of "see something — say something." Irma promptly contacted them on August 29 after 9:30 p.m., while working inside the Student Success Center, to report equipment being stolen in action and helped deter further crime.

UNIFORM/WORK DRESS REMINDER

Are you in compliance with the Employee Handbook? Uniform button-down shirts should be tucked in. Replacement UCR hats are available from Franci Rave at 2-4851 if your hat is worn.

Employees should only be wearing UCR hats.

Identification badges should be worn at all times, above the waist, attached to a shirt collar or shirt pocket to be highly visible. See pages 23 and 43 — 50 of the Employee Handbook at <https://bit.ly/3cIYlym>.



TREE MEMORIAL DEDICATION FOR MIKE MILLER, FORMER AVG

Wednesday, September 14, 2022
11:00 a.m. — 12:00 p.m.
In front of Keen Hall

Facilities Services staff are welcome to attend the memorial dedication.

ORGANIZATIONAL CHANGES

FACILITIES SERVICES AND AUXILIARY SERVICES TRANSITION

Phase 1, Custodial & Resource Services — On August 22, Custodial & Housekeeping Services and Resource Management officially transitioned into two, separate operational teams: campus Facilities Services, FS, and Auxiliary Services/Housing Services, AUX.

Staff who have been supporting housing custodial and resource services will continue to report to their existing supervisor, however they are now under the AUX leadership. Staff who are supporting the campus will continue to provide service under FS.

Some things haven't changed — human resources, purchasing, and workorder management support will remain the same for now.

Phase 2, Maintenance Services — This is the second group to transition from FS to AUX and transition plans are currently being developed.

In support of this transition, and in preparation for housing move in, Jason

Williams, lock shop supervisor, has temporarily moved to Pentland Hills. Jason will continue to supervise the lock shop, but his presence at Housing Services will help with projects needed to prepare for move in. Additionally, John Peraino, retired assistant director of maintenance services, has temporarily been hired by housing to assist with the transition.

PROJECT MANAGEMENT

A new group within FS is being developed to focus on project management. This group will focus on facilities projects, customer requests, and deferred maintenance.

Why are we creating a new team? Projects have currently been run by Dan Lerman, project manager, with the support of Maintenance Services. Expanding a team that includes Dan will provide FS the ability to improve project delivery, complete requests in a more timely manner, and relieve some of the work from the maintenance team so they are able to focus on routine, preventative, and emergency tasks.

SUMMER PROJECTS IN PREPARATION FOR FALL OPENING

Environmental & Resource Services, Custodial & Housekeeping Services, Landscape Services, and Resource Services have a list of 170 summer projects to complete prior to fall opening, consisting of annual deep cleaning.

CUSTODIAL & HOUSEKEEPING SERVICES is deep cleaning classrooms, restrooms, lecture halls, common spaces, lounges, hard surface and carpet flooring, and washing windows.

LANDSCAPE & REFUSE SERVICES is clearing medians, trimming trees, weeding, removing debris, cleaning patios, power washing, clearing fences, cleaning parking structures and parking lots, maintaining irrigation, installing new irrigation, removing dead trees, replanting

where needed, deep cleaning vehicles and collection equipment, and cleaning out all compactors.

RESOURCE SERVICES is conducting furniture inventory, setups and moves, mattress inventory, condition checks and exchanges, container inventory, canopy inventory; clearing Lot 30 refuse pile; conducting repairs and replacements of furniture and moving equipment, e.g. dollies, canopies, and service of trucks.

STUDENT SERVICES BUILDING, HUB, AND COSTO HALL AREAS are deep cleaning all restrooms, common areas, lounges, indoor and outdoor furniture, awnings, umbrellas, eating areas; scrubbing, waxing, and buffing floors and cleaning carpets; and cleaning windows, inside and outside.

FACILITIES FOCUS

STAFF MILESTONES

20 YEARS

Lupe Gomez, Sr. Custodian

10 YEARS

Evelyn James, Sr. Custodian

GAGE BASIN CLEAN UP

As a joint effort between UCR and the city, the campus grounds staff helped remove debris at the Gage basin, which is the riparian area south and west of the Alumni & Visitors Center. One, full refuse truck collected about 9 tons of trash and debris. Thank you **Jose Alvarado, Richard Bado, Emiliano Benitez, Christopher Bringman, Danney Brown, Rodolfo Ceja, Louie Garcia, Erik Gutierrez, Paul Haensler, Daniel Higuera Segura, Toshio Ishida, Jose Jimenez, Mark Jones, Robert Lundeen, Steven Rivera, Jose Sicaire, John Starling, Rogier Tenhoorn, Jose Rivera-Torres, and Martin Urrutia** for your efforts.

CHANCELLOR'S MAKING EXCELLENCE INCLUSIVE PROGRAM

The Office of Diversity, Equity, and Inclusion is offering a diversity certificate program to staff and faculty through an 8-month program. If interested, applications are due by Thursday, September 15.

